

Minutes

Meeting of Louisiana Emergency Response Network Board

Thursday, January 26, 2012 at 2:00 p.m.

held at:

Louisiana Municipal Association
700 North 10th Street, Meeting Room #2
Baton Rouge, LA 70802

1. *Welcome/Introductions*

The January 26, 2012 meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Coletta Cooper Barrett, RN, MHA, Chair, at 2:04 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

New Board members were welcomed and introduced, including Mike Hulefeld, serving as the member nominee of the Metropolitan Hospital Council of New Orleans; Mack A. "Bodi" White, Jr., serving as one of the two members of the Louisiana Senate; and Coletta Cooper Barrett, RN, FACHE, replacing Terri Brock as the member nominee of the Louisiana Alliance of Information and Referral Systems. Carolyn Barr, LERN Financial Manager, and Paige Hargrove, LERN Executive Director, were also introduced to the Board.

2. *Roll Call*

Celia R. Cangelosi, Board Attorney, called the roll.

Members Present:

Coletta Cooper Barrett, RN, FACHE, Chair
Honorable Regina Ashford Barrow, Representative
John Dailey
Joel Eldridge, DO
William Freeman, M.D.
Jimmy Guidry, MD
Michael Hulefeld
Danita Leblanc
Norman E. McSwain, Jr., MD
John Noble, Jr., MD
Gary Peters
Peter Sullivan, MBA
Carl "Jack" Varnado, Jr., RPL, ENP
Honorable Mack A. "Bodi" White, Jr., Senator
Kristin K. Whitty, Ph.D., APRN
Michele Zembo, MD

Members Absent:

Honorable Sherri Smith Cheek, Senator
Honorable A. G. Crowe, Senator
Kevin Davis
Kenneth J. Gaines, MD, MBA, FAHA
Fred Martinez
Kevin Sittig, MD
Chris Wroten, OD

Sixteen members were present constituting a quorum when the roll was called.

Patrick Breaux, MD, arrived at 2:15 p.m.

John P. Hunt, MD, arrived at 2:15 p.m.

Honorable Regina Ashford Barrow, Representative, left at 3:45 p.m.

Staff Present:

Paige Hargrove, Executive Director

Robert Coscia, MD, FACS, Medical Consultant
Vanessa McKee, Administrative Assistant
Carolyn Barr, Financial Manager
Ted Colligan, Tri-Regional Coordinator
Deb Spann, Tri-Regional Coordinator
Yvette Legendre, Tri-Regional Coordinator

3. *Approval of Agenda*

A motion was made by Peter Sullivan, MBA, and seconded by Carl "Jack" Varnado, Jr., RPL, ENP, to amend the agenda to add Patient Choice. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Norman E. McSwain, Jr., MD, and seconded by Honorable Regina Ashford Barrow, Louisiana State Representative, to approve the agenda as amended. The motion was approved after a unanimous vote in the affirmative.

4. *Approval of Minutes of August 19-20, 2011 Meeting*

A draft of Minutes of the August 19-20, 2011 Board meeting of the Louisiana Emergency Response Network Board, copy attached, was presented for approval. A motion was made by Danita Leblanc and seconded by William Freeman, MD, to approve the August 19-20, 2011 meeting minutes. The motion was approved after a unanimous vote in the affirmative.

5. *New Business*

5a. *Ratification of Executive Director*

A motion was made by Norman E. McSwain, Jr., MD, and seconded by William Freeman, MD, to ratify the Executive Committee hiring of Paige Hargrove as LERN Executive Director. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Norman E. McSwain, Jr., MD, and seconded by William Freeman, MD, to delegate to Paige Hargrove, Executive Director, the powers of appointing authority, as such are contemplated by the Rules of the State Civil Service Commission, such that she has the full and exclusive responsibility and authority to manage the employees of LERN; and to direct the Chairman of the LERN Board to execute an authentic act evidencing

this delegation of appointing authority status to Paige Hargrove in her capacity as Executive Director of LERN. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Norman E. McSwain, Jr., MD, and seconded by William Freeman, MD, to authorize the Louisiana Emergency Response Network Board Executive Director, Paige Hargrove, to enter into contracts and/or make purchases on behalf of the Louisiana Emergency Response Network Board as necessary to facilitate LERN's continued operations, all within budget and within the requirements of all applicable state contracting and purchasing laws, and to sign any all necessary contracts, purchasing documents or any other documents on behalf of the LERN Board as related thereto, for contracts and/or purchases not exceeding the amount of \$50,000.00. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Norman E. McSwain, Jr., MD, and seconded by William Freeman, MD, that the decisions and actions taken by the Executive Director in the general conduct and transactions of LERN business since her hiring by the Executive Committee as Executive Director, be approved, adopted, and ratified by the entire LERN Board. The motion was approved after a unanimous vote in the affirmative.

Patrick Breaux, MD, and John Hunt, MD, arrived at 2:15 p.m.

5b. Election of Officers

Norman McSwain, Jr., M.D. was nominated to serve as chair of the Louisiana Emergency Response Network Board. There were no other nominations. A motion was made by John Noble, Jr., MD, and seconded by Joel Eldridge, DO, to elect Norman E. McSwain, Jr., MD, as Chair of the Louisiana Emergency Response Network Board. The motion was approved after a unanimous vote in the affirmative.

John Hunt, MD, and William Freeman, MD, were both nominated to serve as Vice Chairman of the Louisiana Emergency Response Network Work. An election was held. Nine members voted for John Hunt, M.D. Seven members voted for William Freeman, MD. John Hunt, MD, was elected as Vice Chairman of the Louisiana Emergency Response Network Board.

Peter Sullivan, M.D., was nominated to serve as Secretary-Treasurer of the Louisiana Emergency Response Network Board. There were no other nominations. A motion was

made by John Noble, Jr., MD, and seconded by Carl "Jack" Varnado, Jr., RPL, ENP, to elect Peter Sullivan, MBA, as Secretary-Treasurer of the Louisiana Emergency Response Network Board. The motion was approved after a unanimous vote in the affirmative.

A motion was made by John Noble, Jr., MD, and seconded by John Hunt, MD, that the LERN Executive Committee consist of LERN officers; a Board member nominee of the Department of Health and Hospitals; LERN executive director; and William Freeman, MD. The motion was approved after a unanimous vote in the affirmative.

5c. Ratification of Commission Members

A motion was made by Peter Sullivan, MBA, and seconded by Patrick Breaux, MD, to appoint the following to the Regional Commissions:

Jeffery Elder, M.D., as the nominee representing the Louisiana Medical Society for Region 1;

Senior Master Sergeant Brian Ritchie as the Military for Region 7;

Dr. Daniel Twitchell, as the nominee representing the American College of Emergency Physicians, Louisiana Chapter, for Region 8;

April Winbourne, RN, CHPN, LHA, as the nominee representing the Hospital Service District, for Region 8;

John P. Taylor, as the nominee representing the Local Ambulance Service, for Region 9; and

Luis Alvarado, MD, as the nominee representing the Louisiana State Medical Society, for Region 9;

and to accept the resignations of the following from regional commissions:

Art Marquez and William Freeman, MD, both from the Region 2 Commission.

The motion was approved after a unanimous vote in the affirmative.

5d. Communication Center (North) Report

John Daily gave a report on the Shreveport Communication Center. No action was taken by the Board. See report attached hereto.

5e. Contract Renewal - Legal Services

A motion was made by John Noble, Jr., MD, and seconded by William Freeman, MD, to amend the contract for legal services with Greg Frost of the law firm of Breazeale, Sachse & Wilson, LLP, to extend the time of the contract through December 31, 2012. The motion was approved after a unanimous vote in the affirmative.

5f. FY 2012-2013 Proposed Budget

Carolyn Barr, LERN Financial Officer, presented a Financial Report. See attached. A motion was made by Norman E. McSwain, Jr., MD, and seconded by Peter Sullivan, MBA, to approve the proposed budget. The motion was approved after a unanimous vote in the affirmative.

5g. Proposed Future Trauma Center Network

5h. Patient Choice

6b. Medical Director Report

Representative Barrow left the meeting at 3:45 p.m.

Robert L. Coscia, MD, reported on a Proposed Future Trauma Center Network, and presented the Medical Director Report (attached).

A motion was made by John Noble, Jr., MD, and seconded by Carl "Jack" Varnado, Jr., RPL, ENP, to authorize Dr. Coscia to work with DHH and EMS to propose legislation to afford EMS guidelines for patient choice. The motion was approved after a unanimous vote in the affirmative.

Celia Cangelosi gave a report on Patient Choice during the report by Dr. Coscia.

5i. Approval of Hospital Agreements

Paige Hargrove suggested changes to Hospital Participation Agreements. See attached.

A motion was made by Norman E. McSwain, Jr., MD, and approved by Peter Sullivan to delegate to the executive committee authority to authorize changes to the Hospital Participation Agreement. The motion was approved after a unanimous vote in the affirmative.

5j. EMS Participation/BAA for EMS Registry

A motion was made by Gary Peters and seconded by Patrick Breaux, MD, to defer to the executive committee for approval the EMS Participation/BAS for EMS Registry agreements. The motion was approved after a unanimous vote in the affirmative.

5k. Strategic Priorities/SSA Board Retreat 2011

A report was given by Christel Slaughter of SSA Consultants on Strategic Priorities Outline developed after the 2011 Board Retreat. See attached. No formal action was taken by the Board.

6. Administrative Reports

6a. Budget Update FY 2011-12

Carolyn Barr, Financial Manager, reported on the current budget. No formal action was taken by the Board.

6c. Executive Director's Report

A report was given by Paige Hargrove, Executive Director. See attached.

6d. Chairman's Report & Installation of Officers

The newly elected officers took their oaths of office and were installed.

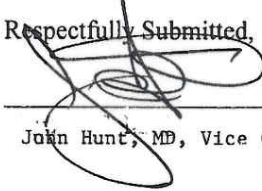
7. *Public Comment*

There were no public comments.

8. *Adjournment*

A motion was made and seconded at 4:43 p.m. to adjourn the Board meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,



John Hunt, MD, Vice Chair